Dear Member

A meeting of the Council will be held on Tuesday 19 August 2014 in the Tamar Valley Centre commencing at 7.00pm. There will be a Moorings meeting for those on this committee at 1800 at the Quay Calstock and also an F&GPP meeting for those on this committee after the Full Council meeting.

Yours sincerely

SJ Lemon
Clerk

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, race, gender, sexual orientation, marital status and any disability) Crime & Disorder, Health & Safety and Human Rights.

A G E N D A

1. Apologies
2. Declarations of members interests in agenda items
3. Public Information – Cllr Roberts
4. Public participation (limited to 15 minutes)
5. Policing Issues
6. Dog wardens – Cllr Roberts
7. Matters arising from the minutes and ongoing issues
   - Car Parks/Toilets/Bollards Committee – Update
   - Locking Gunnislake Toilets
   - Neighbourhood Plan Committee Update
   - Harrowbarrow Play Park estimate

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Initials ...............
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Calstock Playboat surfacing

8. **New Correspondence**
   - Email from Mrs Araminta Winter re Bike Show
   - Reply from Devon CC re Newbridge
   - Letter from Land Registry – Duchy mining rights under Gunnislake PC
   - Parish Archive request for Funding

9. **Incline Railway path – Martin Smith**

10. **Accounts**

11. **Approve Minutes of last meetings 15 July and 6 August 2014**

12. **Approve minutes of committee meetings and recommendations therein**
   - Burial Committee 16 July 2014*
   - Chapel Working Party 16 July 2014*
   - Neighbourhood Plan 5 August 2014*
   - Burial Committee 12 August 2014*

13. **Cornwall County report**

14. **Reports from members representing the Council on the Committees or at Meetings of other organisations**

15. **Dates of Future Committee Meetings**

16. **Planning**
   - PA14/06716 - Mrs S Corbett  
     Erection of a dwelling (Reserved matters following outline approval PA13/06334).
     3 Fernleigh Terrace St Anns Chapel Gunnislake Cornwall
   - PA14/05092 - Mrs Kate Nicholls  
     Delaware
     To extend the property by adding a third bedroom, with en-suite and storage to the rear of the property, extending into the back garden. 8 Edgecombe Way St. Anns Chapel Gunnislake PL18 9HJ
   - PA14/06959 - Mr Colin Cocking  
     Gunnislake
     Reserved Matters application for the construction of dwelling with integral garage.
     Formation of new vehicular/pedestrian access. Maltsters Kingswood Road Gunnislake Cornwall
   - PA14/06928 - Mr Glenn Eastman  
     Chilsworthy
     Two storey extension to rear of existing cottage (revised submission to approved application PA13/07624) Cowburn Coxpark Latchley Gunnislake
   - PA14/06999 - Mr And Mrs S Wilson  
     Calstock
     Addition of velux type roof windows within loft space. Border View Calstock Cornwall PL18 9QS
   - PA14/05917 - Mrs K Meakin  
     Gunnislake
     Erection of Dwelling 1 Heath Terrace Gunnislake Cornwall PL18 9EA
   - PA14/06599 – Calmansack – Mr Scoble - Carried forward from last meeting – all conditions were submitted and determined acceptable apart from condition 8 which would not be accepted until work is complete

Part 2 – If required
After resolution to exclude the Press and Public to consider items which the Council considers being of a confidential nature
*Indicates information enclosed
#Information is available on Councillor Website
Minutes of a meeting of the Calstock Parish Council held on Tuesday 19 August 2014 in the Tamar Valley Centre commencing at 7.00pm. Those present were:-

COUNCILLORS - J Roberts (Chairman), R Alford, I Beech, Mrs D Kirk, M Greenwood, R Hoile, J Irons, S Jaggard, D McLachlan, L Manning, Mrs G Rooker, R Scrivens, J Wakem, N Woolford, M Wright, Parish Clerk Miss S Lemon and Deputy Clerk C Bullimore.

220/14 APOLOGIES
Apologies for absence were accepted from Mrs J Moore and J Vandermeulen

221/14 DECLARATIONS OF MEMBERS’ INTERESTS IN AGENDA ITEMS
Cllr Roberts is the planning agent for two planning applications (Wilson and Roberts) so will remove himself for these discussions. (Planning Application PA14/05092 and PA14/06999)

222/14 PUBLIC INFORMATION
Cllr Roberts informed the council that there is a new directive from the Department for Communities and Local Government which means that members of the public have the right to record any meeting (either by video or audio) and permission does not need to be sought for this: councils must enable this to happen. Cllr Roberts does not think it is necessary to change the constitution, however if there is a Part II (where members of the public and press are asked to leave), 28 days notice needs to be minuted in advance. Cllr Roberts proposed that name plates and badges are put in front of each counsellor – Cllr Rooker seconded, carried unanimously.

ACTION – Clerk to obtain suitable name plates and badges
- Financial & General Purposes to put this on the agenda to change the Standing Order

223/14 PUBLIC PARTICIPATION
None

224/14 POLICING ISSUES
The Clerk had received a report from Jo Adams, PCSO. She reports that there have been the following crimes:
- Burglary (to an unoccupied property) – 1
- Criminal Damage to Property – 3
- Public Order offence – 1
- Assault – 2
- Traffic Offences – 1

In addition, some concern has been raised about two males door-to-door selling. They are from a company called JAZZ and are genuinely selling items. Jo also confirmed that the landline number on the business card is actually a fax number which is why it is not working but people are advised to use the 101 number or her mobile number which is on the card.
225/14 DOG WARDENS
Cllr Roberts requested that the issue of how owners retrieve their dogs from the wardens be raised at county level: wardens seem able to take dogs in at all times including evenings and weekends but not give them back to the owners until after a weekend which leaves people and pets anxious. With micro chipping it was felt that this could be handled more efficiently.
ACTION - Cllr Kirk to make enquiries within the County Council

226/14 MATTERS ARISING AND ONGOING ISSUES
Car parks – Cllr Hoile informed the council that the Public Consultation had taken place on Saturday with about 40-45 people attending. 31 questionnaires were completed and returned (a further 10 were taken away). Of the 31 questionnaires, 100% were in favour of the proposals, with some minor tweaks.
Cllr Hoile proposed that this motion is carried forward and formal negotiations to be set up with Cornwall County Council to start proceedings, seconded by Cllr Roberts and carried unanimously.
ACTION: MOTION to be put on next agenda – start proceedings with Cornwall County Council
Toilets - a number of toilet seats continue to go missing from both the male and female toilets in Gunnislake. A volunteer has offered to lock the toilets at night and reopen them first thing in the morning to see if this alleviates the problem. However, at the moment the council would not like to pursue this option as the toilets are supposed to be available at all times and there is no evidence that the thefts are taking place at night. Screwfix do advertise a toilet set that is supposed to be vandal proof (though not theft-proof). It was also suggested that a dummy camera is put up in the entrance to the toilets and/or a notice to say that the toilets are being monitored.
ACTION - Clerk to purchase an anti-vandal toilet seat and monitor whether this works and to have a sign put up to say the toilets are being monitored.
Neighbourhood Plan Update – leaflets have been copied and are starting to be well distributed within the parish, the newspaper has run an article about the plan as well.
Harrowbarrow Play Park Estimate
Alistair Guy has given a quote for the play park which is £2400 and includes materials for repairs and to undertake the recommendations from RoSPA, it was felt that it is important that the building work is done properly and in line with safety recommendations
ACTION: To be referred to the recreation board for discussion/approval
Calstock Playboat Surfacing
Hannah Guy has been in contact with a company in Bridgewater and a quote has come in for £1450 (plus VAT) to maintain the play area and get it up to standard
ACTION: To be referred to the recreation board for discussion/approval
Email from Mrs Winter re Bike Show
An email has been received about the Bike Show to complain that the noise level throughout the day was too loud. This was the only complaint received in writing. Cllr Kirk said that she took a telephone complaint from someone who had contacted an emergency environmental officer about the noise. Cllr Wright explained that a few people have raised issues verbally about the way that it was run this year. For the first year, the British Legion ran it, however it was felt that they did not take advice from the council and it lost some of the sense of being for all of the family. In the future, this event will be run by the village and not by an outside agency.

ACTION- Clerk to contact the parishioner who emailed her to say that the points were duly noted at the meeting, Cllr Wright said that he would also formally acknowledge the letter and address the points in it

Reply from Devon County Council re Newbridge
Devon County Council are the only people who have responded so far, they acknowledge that there is some vegetation growing on the bridge but most of it is growing in private properties.

John Doswell from DCC will oversee and tidy the bridge up

Letter from Land Registry re Duchy Mining Rights under Gunnislake Parish Council
It appears that standard letters are going out when land is being registered, it is a formal exercise needed in case any ore is extracted of value. No action required, all noted the letter and agreed its points

Parish Archive request for funding
Delegated to the Financial and General Purposes meeting, following the council meeting

228/14 INCLINE RAILWAY PATH – MR MARTIN SMITH
There has been a land slip on a permissive path owned by Mr Smith. The area concerned is a historical feature and is on a useful path for walkers. Any further slippage from this area would mean the path would have to be shut. At present a verbal quote for the repair work is £1200. Some funding has been secured from the AONB for £500. A further £700 is required. Cllr Kirk has already had it agreed that the Community Chest will fund £350 of this but the Parish Council would need to bid for this and procure the money as it cannot be given directly to an individual person. Cllr Hoile proposed that the Parish Council match the Community Chest fund so that all the money has been secured, seconded by Cllr Jaggard and carried unanimously.

ACTION – Mr Smith to obtain a written quotation for the work
ACTION – Clerk to submit application to Community Chest Funding

229/14 ACCOUNTS
The accounts were approved unanimously
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<th>Description</th>
<th>Amount</th>
<th>Item No</th>
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<td>bank transfers - 15 July</td>
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<td>Business Rates Toilet Gunnislake</td>
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<td>IT Support (included in bank transfers)</td>
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<td>Domain Name renewal</td>
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<td>Loan for Community bus VAT</td>
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<td>Structural drawings re Gunnislake Garden</td>
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<td>Grass cutting contract Albaston Green</td>
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<td>Grass cutting contract</td>
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<td>Verti drain pitch at Calstock</td>
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<td>Crown reduction trees Calstock Cemetery</td>
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<td>Various</td>
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<td>MOT and repairs for Van</td>
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<td>Petty Cash</td>
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To be paid:

- Perfect Pastures
  - CHQ: Grass cutting contract Albaston Green, Amount: 76.38, Item No: 137
  - CHQ: Grass cutting contract, Amount: 1312.33, Item No: 138
- J Pote
  - CHQ: Grass cutting Harrowbarrow July x 2, Amount: 200.00, Item No: 139
- Viking
  - CHQ: Stationary NP and Car Park consultation stationary, Amount: 289.11, Item No: 140
- Fairway Landscapes
  - CHQ: Verti drain pitch at Calstock, Amount: 432.00, Item No: 141
- Arb Masters
  - CHQ: Crown reduction trees Calstock Cemetery, Amount: 360.00, Item No: 142
- Trewartha Gregory and Doidge
  - CHQ: Various, Amount: 84.74, Item No: 143
- Glasdon
  - CHQ: Trim bin for Calstock, Amount: 50.12, Item No: 144
- BL & MS Jackman
  - CHQ: MOT and repairs for Van, Amount: 416.57, Item No: 145
- Cash
  - CHQ: Petty Cash, Amount: 50.00, Item No: 146

To be transferred from instant access to current account: 16816.39
230/14 APPROVE MINUTES OF LAST MEETINGS 15 JULY AND 6 AUGUST
Cllr Woolford’s name was added to the list of attendees

231/14 APPROVE MINUTES OF COMMITTEE MEETINGS AND RECOMMENDATIONS THEREIN
The Burial Committee 16 July 2014
The Albaston Chapel Working Party 16th July 2014
The Neighbourhood Plan committee 5th August 2014
The Burial Committee 12 August 2014
All minutes were proposed seconded and agreed as a true record

232/14 CORNWALL COUNCIL REPORT
Safety Scheme in Albaston/Calstock
The proposed road safety scheme in Albaston was not able to be undertaken as the landowner did not co-operate. A plan has been submitted for Commercial Road/Tamar Road in Calstock.
Western Greyhound
Western Greyhound continues to cause concerns. The Director of Western Greyhound seems to want to get rid of part of the bus route from Callington-Gunnislake. Western Greyhound has been issued with a first written warning for poor service. They have worked up a new timetable which does cut out some services to outlying villages but will hopefully secure the main routes. The timetable has yet to be formalised but will look at maintaining the Tavistock/Gunnislake/Callington link and provide quicker journeys, incorporating Broadmead and Newbridge in Callington. Lots of complaints have been sent verbatim about the timetabling.
Parking Issues off King Street
There used to be an (unauthorised) no parking sign in King Street/Mason’s Row but this has now disappeared and the parking is becoming very difficult with obstructions. Cllr Hoile proposed buying a new sign as this seemed to be effective beforehand – Cllr Kirk seconded, all unanimous in agreement.
ACTION – Clerk to procure a ‘no parking’ traffic sign
ACTION - Cllr McLachlan to send a map to Cllr Kirk for her to mark on exactly where the obstructions are taking place to see if it is known who is responsible for maintaining the road

233/14 REPORTS FROM MEMBERS REPRESENTING THE COUNCIL ON THE COMMITTEES OR AT MEETINGS OF OTHER ORGANISATIONS
Cllr McLachlan attended the Green Flag awards day at Kit Hill

234/14 DATES OF FUTURE COMMITTEE MEETINGS
Recreation Board – Tuesday 26th August 2014, 7.00pm, Tamar Valley Centre
235/14 PLANNING

PA14/06716 Delaware
Erection of a dwelling (Reserved matters following outline approval PA13/06334). 3 Fernleigh Terrace St Anns Chapel Gunnislake Cornwall
Support – the Parish Council were happy to support this application

PA14/05092 (Cllr Roberts removed himself) Delaware
To extend the property by adding a third bedroom, with en-suit and storage to the rear of the property, extending into the back garden. 8 Edgecombe Way St. Anns Chapel Gunnislake PL18 9HJ
Support – the Parish Council were happy to support this application

PA14/06959 Gunnislake
Reserved Matters application for the construction of dwelling with integral garage. Formation of new vehicular/pedestrian access. Maltsters Kingswood Road Gunnislake Cornwall
Objection to the finish and design of the proposed design, felt it is not in keeping with the older/traditional properties around it and that the timber fronting is too dark

PA14/06928 - Mr Glenn Eastman Chilsworthy
Two storey extension to rear of existing cottage (revised submission to approved application PA13/07624) Cowburn Coxpath Latchley Gunnislake
Support – the Parish Council were happy to support this application

PA14/06999 – Cllr Roberts removed himself Calstock
Addition of velux type roof windows within loft space. Border View Calstock Cornwall PL18 9QS
Support – the Parish Council were happy to support this application

PA14/05917 - Mrs K Meakin Gunnislake
Erection of Dwelling 1 Heath Terrace Gunnislake Cornwall PL18 9EA
Matthew Barnett and two other members of the public from Heath Terrace voiced concerns about the application citing lack of privacy from three elevations and difficulty with access and turning. Cllr Greenwood also felt further development could be dangerous with increased numbers of vehicles.
Objection – a unanimous decision that this application is inappropriate

PA14/06599 – Calmansack – Mr Scoble - Carried forward from last meeting – all conditions were submitted and determined acceptable apart from condition 8 which would not be accepted until work is complete
Support – the Parish Council were happy to support this application