CALSTOCK PARISH COUNCIL

Miss Sue Lemon
Clerk to the Council

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25 September 2014

Dear Member,

A meeting of the Council will be held on Wednesday 1 October 2014 in the Tamar Valley Centre commencing at 7.00pm.

Yours sincerely,

Sj Lemon

Clerk

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, race, gender, sexual orientation, marital status and any disability) Crime & Disorder, Health & Safety and Human Rights.

AGENDA

1. Apologies
2. Declarations of members interests in agenda items
3. Public participation (limited to 15 minutes)
4. Policing Issues
5. Matters arising from the minutes and ongoing issues
   - Car Parks/Bollards update
   - Neighbourhood Plan Update
6. New Correspondence
   - Community Emergency Plan*
   - Public Convenience Management Grant – not being granted in 2015 budget#
   - Thank you letter from River Tamar Project
   - Email from Calstock Village Hall re Grant Funding for Pre School*

Page 1
01-10-14

Initials ..................
Motion the Council proposes that the Recreations Committee commits to spend £2359.00 + VAT for the Gunnislake Garden wall to be repaired

Motion the Council proposes that the Recreations Committee commits to spend £2760 inc VAT for the resurfacing of the entrance to St Anns Chapel Playing Field

Tree St Anns Chapel – Cllr Irons

Cornwall County Report

Reports from members representing the Council on the Committees or at Meetings of other organisations

Dates of Future Committee Meetings

Budget Forum Callington – Council Chambers 6 October 7pm
Tuesday 7th October – F&GPP 1900 TVC

Planning

PA14/07943 - Mr G Eastman Chilsworthy
The change of use of former agricultural building to residential use, surfacing of track from existing access & installation of septic tank with drainage field Land Adjoining Cowburn Coxpark Latchley

PA14/06542 - Mr P Brookes Gunnislake
Construction of detached dwelling. 4 Bakers Row Bittems Lane Gunnislake Cornwall

PA14/08222 - Mr Peter Nicholson Calstock
Nature conservation enhancement works within seven hectares of upper estuary flood plain. The works, described in full in the accompanying plans and engineering drawings, maintains the existing regular HWS tidal inundation of the site but also provides for the reinstatement of groundwater and overland flow retention within the site (previously controlled by the now derelict sluices numbered 3 and 5 on the location plan). This controlled runoff together with the retention at a fixed level of the regular HWS tidal flooding will retain some standing water within the site for much of the year. Location:

PA14/08540 - Mr And Mrs J Bennett Calstock
Construction of affordable owners accommodation Suthlee Nurseries Eric Road Calstock Cornwall

PA14/08402 - Mrs Nancy Hollow Calstock
Application for Certificate of Lawful Development for an Existing Use, namely Construction of footbridge and pontoon in variance to approved plans Calstock Marine Services Lower Kelly Calstock Cornwall

PA14/08404 - Mrs Nancy Hollow Calstock
Application for Certificate of Lawful Development for an Existing Use namely confirmation of commencement of the work under planning approval and development by construction of platform extension to quay under amendment to planning approval (5/92/00044/F) Calstock Marine Services Lower Kelly Calstock Cornwall

Part 2 – if required
After resolution to exclude the Press and Public to consider items which the Council considers being of a confidential nature
*Indicates information enclosed/attached
#Information is available on Councillor Website
Minutes of a meeting of the Calstock Parish Council held on Wednesday 01 October 2014 in the Tamar Valley Centre commencing at 7.00pm. Those present were;- 

COUNCILLORS - J Roberts (Chairman), R Alford, Mrs D Kirk, M Greenwood, J Irons, L Manning, R Scrivens, Mrs J Moore, N Woolford, S Jaggard, M Wright, I Beech, J Wakem, Cllr Vandermeulen, Cllr McLachlan, Clerk Miss S Lemon and Deputy Clerk Miss C Bullimore.

265/14 APOLOGIES
Apologies for absence were accepted from M Yates, R Hoile and Mrs G Rooker

266/14 DECLARATIONS OF MEMBERS’ INTERESTS IN AGENDA ITEMS
Cllr Scrivens will leave the room during the discussion about planning application PA14/06542 and Cllr Vandermeulen will abstain from voting on this – both know the applicants personally.
Cllr Roberts will leave the room during the discussion about PA14/08540 as he is the planning agent for this.

267/14 PUBLIC PARTICIPATION
Mr Bennett spoke in regard to his planning application and he hopes that the council will support it. He explained that he has spoken to his neighbours who are supportive and that the building would enable him to keep the nursery open and continue to provide employment for 5 people.
Mr Dew asked if the council had written to the enforcement department about the concerns he raised at a previous meeting. An email and letter have been sent from the council and Cllr Roberts had also spoken to the case officer after the meeting. No resolution has been forthcoming. It was felt that it would not be appropriate for the council to chase up every specific planning application query but another email will be sent asking when a reply may be expected regarding the general issue of enforcement.

ACTION – Clerk to contact the planning department again to ask when a response may be expected.
Mr Latchford drew attention to a caravan which is situated in the middle of a field. Mr Latchford will try to find out whether it is habited. It is difficult to access as it is up a private track. He felt the issue should be brought up in case it led to a planning application at some point in the future, if someone has indeed taken up residence in it.

268/14 POLICING ISSUES
No policing issues have been brought forward by the PCSO, however the Clerk has emailed about the traffic parked on the road opposite Pearce’s garage and next to the construction site. It is causing an obstruction and has been remarked on by a number of people.
269/14 MATTERS ARISING FROM THE MINUTES AND ONGOING ISSUES

Car Parks – Cllr Hoile was absent so unable to present an update but a meeting has been convened with Esther Richmond to move this forward. The deeds have been dispatched.

Cllr Scrivens pointed out that the car park sign in Gunnislake is now out of date as it refers to Blue Badge holders needing to display a tax disc; it was felt that the signs would need to be updated when the Parish Council takes over the lease and the wording on the signs would be addressed at this point.

Toilets – at present the toilet seats remain in situ. Cllr Kirk is aware that an arrest was made in the ladies toilet - she is not sure the reason for this.

Caunters Solicitors – a letter has been received from Caunters Solicitors asking for payment for the invoice due at the end of April. They will waive the interest that has incurred since then if the bill is settled within the next two weeks. A quotation had not been received at the time their work was commissioned as it is standard practice for Cornwall Council to send deeds direct to the solicitor. The Clerk has asked Esther Richmond if deeds can come direct to the Parish Council office in an effort to ensure such matters do not arise again. Cllr Irons proposed that the bill be settled forthwith, Cllr Jaggard seconded and all agreed unanimously.

ACTION – The Clerk to settle the bill as soon as possible.

Neighbourhood Plan Update – Harrowbarrow are just getting their questionnaires now, but so long as their responses are in line with what has already been received, the Neighbourhood Plan will be moving into Phase 2. This will be based on wards. A core group is needed to work in the wards and volunteers are still required for Delaware and Chilsworthy. Cllr McLachlan volunteered for Delaware, Cllr Moore thanked him for this.

270/14 NEW CORRESPONDENCE

Community Emergency Plan – A letter has been received from Esther Richmond asking if the Parish Council would be interested in producing a Community Emergency Plan. A discussion was held about the merits of such a plan and opinion is that they often go out of date very quickly, despite a lot of work undertaken in putting them together. It was felt that it may be useful to have some basic emergency contacts in each ward and some focal points to gather in if needed. Cllr Jaggard felt it would be useful to look at a template from elsewhere to gauge the detail that would be required.

ACTION – the clerk to email a link to all the councillors with details of other areas’ plans for information

ACTION – the item to be included on the next agenda for further discussion and decision on how to proceed, if at all

Public Convenience Management Grant – The Parish Council were given funding for two years for the public toilets but this funding is now ceasing. This will undoubtedly impact on the precept next year. Cllr Kirk pointed out that the budget has not yet been agreed and yet services are already being notified of cuts.

Thank You Letter from River Tamar Project – the Council were thanked for allowing the project use of the field and being able to be present during the beer festival which created a great atmosphere.

Calstock Village Hall re Grant Funding for the Pre School – the preschool are applying for a £7000 grant to enable them to build a sail shade and bike shed. They need to know if
the council are prepared to allow this work to go ahead as the deadline for the grant is 02 October 2014 and they do not want to lose the funding. There was discussion about the wording of the request. It was generally felt that the council would agree to the principal of the building work but would require terms and conditions and a plan before officially agreeing. There was disappointment that no consultation had taken place with the council until very short notice before the deadline.

Cllr Irons proposed that the council should say no to the request until consultation had taken place with the council and building plans (at least) had been drawn up and shown. This proposal was not seconded.

Cllr Woolford counter proposed that the parish council support the preschool to apply for the grant and the principal of building but *not the right to build*. Cllr Manning seconded this and a majority vote was carried in favour of this proposal.

**ACTION** – Clerk to write to the Pre-School to say the Council are supportive in principal but would have preferred some consultation and more time to make a more informed decision. A second letter to be sent as the landlord of the village hall to convey disappointment in the lack of communication that has come from the applicants.

271/14 MOTION – THE COUNCIL PROPOSES THAT THE RECREATIONS COMMITTEE Commits TO SPEND £2754+VAT FOR THE GUNNISLAKE GARDEN WALL TO BE REPAIRED
The amount has gone up from the original quotation of £2359 as Cllr Vandermeulen has spoken to Mr Troup and suggested some additional work to help with the drainage.

Cllr Roberts proposed that the council agree to this work and it is undertaken by Mr Troup, in line with his quotation. Cllr Wakem seconded this, all agreed unanimously.

**ACTION** – Mr Troup to be contacted to start the work

272/14 MOTION – THE COUNCIL PROPOSES THAT THE RECREATIONS COMMITTEE Commits TO SPEND £2760 INC VAT FOR THE RESURFACING OF THE ENTRANCE TO ST ANNS CHAPEL PLAYING FIELD
It was explained that this work needs to be addressed as the entrance is not up to the standard of ROSPA. The best quote was received from AFE Surfacing. Cllr Roberts confirmed that both this money and the money from the previous proposal are within the Recreations budget but as both were over £2000 they needed to be brought to full council. Cllr Roberts proposed the work be agreed, Cllr Alford seconded and all agreed unanimously.

**ACTION** AFE Surfacing to be contacted to start the work

273/14 TREE AT ST ANNS CHAPEL
This issue was brought up at the previous council meeting and a subsequent Recreations committee meeting; however Cllr Irons was concerned that by allowing the resident to chop the tree down (as agreed at the Recreations meeting) a precedent would be set throughout the parish. The tree does not appear to be a hazard but Cllr Manning reported that when he visited the site the tree is blocking nearly all light into the garden and creating a very dark environment for the family. A discussion was held about whether the parishioner could lop the tree but it was felt that over time this action may render the tree
more unsafe and cause more of a problem for the council. The tree itself is a sycamore which has self-seeded. As it seemed to be agreed that the tree could become a problem in years to come, Cllr Moore proposed that the council agree to the recommendation put forward by the Recreations Committee that the council would allow the parishioner to have the tree removed. Cllr Woolford seconded and the motion was carried with a majority vote.

**ACTION** - Clerk to make contact with the resident

### 274/14 CORNWALL COUNTY REPORT – CLLR KIRK

**Drainage/Potential Flooding in St Anns Park area**

Cllr Kirk has met with Steve Blatchford who agrees with her concerns that drainage is an issue in the All Saints Park area, especially with the number of planning applications that continue to come in. Cllr Kirk is hoping that something is put in writing to reflect this.

**Poor Air Quality/Volume of Traffic**

Cllr Kirk has met with Environment, Planning and Highways to discuss the poor air quality which is exacerbated by the high volume of traffic. She is waiting for conclusions from this.

**Escape Lane (Gunnislake)**

Cllr Kirk has brought up the issue of the escape lane and asked for the weeds to be sprayed. At the moment there is a discrepancy with the Cory contract and evidence of work being carried out. Cllr Kirk has seen a schedule of work for both Calstock (which is category A) and Gunnislake (Category B) but there does not appear to have been such work done even in Calstock.

**Proposed Budget Cuts**

Cllr Kirk remains vehemently opposed to the proposed cuts and what this will mean to services – especially charitable organisations who may not receive the special reduction in council tax. She would like support from the Parish Council for any lobbying that can be done.

### 275/14 REPORTS FROM MEMBERS REPRESENTING THE COUNCIL ON THE COMMITTEES OR AT MEETINGS OF OTHER ORGANISATIONS

None

### 276/14 DATES OF FUTURE COMMITTEE MEETINGS

- **Budget Forum Callington Council Chambers**, Monday 06 October 2014, 7pm
- F&GPP – Tuesday 7th October 2014, 7.00pm Tamar Valley Centre

### 277/14 PLANNING

**PA14/07943 - Chilsworthy**

Change of use of former agricultural building to residential use, surfacing of track from existing access and installation of septic tank with drainage field

It was not felt enough information was available to comment – request a deferment

**PA14/06542 - Gunnislake**

Construction of detached dwelling (Cllr Scrivens left the room)
The Council objected to this citing overdevelopment (Cllr Jaggard proposed, Cllr Woolford seconded, majority vote carried forward)

**PA14/08222 - Calstock**
Nature conservation enhancement works within seven hectares of upper estuary flood plain.

The council has no objection to this application (Cllr Manning proposed, Cllr Beech seconded, unanimous agreement)

**PA14/08540 - Calstock**
Construction of affordable owners’ accommodation (Cllr Roberts left the room)

The council supported this application (Cllr Woolford proposed, Cllr McLachlan seconded, unanimous agreement).

**PA14/08402 and PA14/08404 - Calstock**
These items were discussed together

The council supported this application

Meeting closed 9.15pm