29 January 2015

Dear Member

A meeting of the Council will be held on **Wednesday 04 February 2015** in the Tamar Valley Centre commencing at 7.00pm.

Yours sincerely

SJ Lemon

Clerk

*Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, race, gender, sexual orientation, marital status and any disability) Crime & Disorder, Health & Safety and Human Rights.*

**AGENDA**

1. Chairman’s Opening Remarks regarding the recording of meetings – a reminder that anyone participating in the meeting may be filmed, recorded, photographed or otherwise reported about.
2. Apologies
3. Declarations of members interests in agenda items
4. Public participation (limited to 15 minutes)
5. Matters Arising (Action List)*
   - Police Liaison Officer
   - Update on Chapel Working Party
6. Approve Minutes of last meeting 20 January 2015*
7. Urgent Information
8. 5 Day Consultation Process
9. Planning
PA15/00211 - Mr David Holmes Headland Park Developments Ltd  Delaware  
Formation of a new car parking space within grounds of plot/flat 1 and siting of a garden shed in rear garden of both plots/flats 1 and 2. Land Adjacent To Glendorgal Drakewalls Cornwall  
PA15/00394 - Mr & Mrs Rob Hopkins  Calstock  
proposed construction of rear porch and toilet Bridge View Church Lane Calstock Cornwall  
PA15/00405 - Miss Poppy Scotcher-Lane  Gunnislake  
Lower floor extension and alterations to provide annex. Tresco 34 Calstock Road Gunnislake Cornwall  
PA15/00589 - Miss Joanne Harper  Harrowbarrow  
Creation of hardstanding area to enable vehicle to park/turn around in entrance to field Land North Of Callington Road Harrowbarrow Callington  

Part 2 – If required  
After resolution to exclude the Press and Public to consider items which the Council considers being of a confidential nature  
*Indicates information enclosed  
#Information is available on Councillor Website  

Please note: anyone participating in the meeting may be filmed, recorded, photographed or otherwise reported about.
Minutes of a meeting of the Calstock Parish Council
held on Wednesday 04 February 2015
in the Tamar Valley Centre commencing at 7.00pm.

Those present were:-
COUNCILLORS - Cllr Alford, Cllr Beech, Cllr Greenwood, Cllr Hoile, Cllr Irons, Cllr Jaggard, Cllr Kirk, Cllr Manning, Cllr McLachlan, Cllr Roberts (Chair), Cllr Moore, Cllr Rooker, Cllr Scrivens, Cllr Woolford, Cllr Wakem, Miss S Lemon (Clerk), Miss C Bullimore (Deputy Clerk).

30/15 CHAIRMAN’S OPENING REMARKS
Cllr Roberts welcomed those present and reminded them that participants may be recorded or filmed.

31/15 APOLOGIES,
Apologies for absence were accepted from: Cllr Vandermeulen, Cllr Wright.

32/15 DECLARATIONS OF MEMBERS’ INTERESTS IN AGENDA ITEMS
Cllr Greenwood declared an interest in Planning Application PA15/00405 as he is a neighbour.

33/15 PUBLIC PARTICIPATION
Mr and Mrs Yelland asked about the Parish Council’s protocol on planning. They had recently had a planning application refused by Cornwall Council having been supported by the Parish Council. They asked about the training that is given to newer members of the Council in dealing with 5 day consultations and whether a Councillor should have to justify themselves if they change their mind [and agree with the Planning Officer].

Cllr Roberts responded by saying that the Case Officer has to give full reasons for their decision and this will invariably hold further information than was evident at the original meeting. There is a 21 day period between the application, meeting and outcome. With this further information the councillor may feel their decision is justified. If there is still a variance it may then get delegated to the Cornwall Council representative who may support it going to committee. Training is provided on an as and when basis i.e. when new councillors join. There is a general feeling that a 5 day consultation is not long enough – especially for those councillors who have a job.

Cllr Roberts is not aware of these particular circumstances having arisen before now. He gave the advice that Mr and Mrs Yelland have the recourse of appeal or
they can resubmit the application, having made some changes to it and this can be done for free within 6 months.

Mr and Mrs Yelland thanked the council for their time and suggested that some of the longer-standing councillors may be able to impart their knowledge onto the newer-serving members.

34/15 MATTERS ARISING
Action List
- The clerk has the actions relating to CALC, Riverside Path and Gunnislake Lease in hand and is waiting to hear back from relevant people.
- Cllrs Maclachlan and Jaggard have noted the audit needs completing end of February.
- Cllrs Maclachlan and Roberts have tried to find a mutually convenient date but will look at their diaries at the end of the meeting.
- Cllr Wakem has tried to contact the Headteacher, at the moment he does not feel the Headteacher has got Fosters’ Field as a priority – action complete.

Police Liaison Officer
Inspector Norlund has suggested a Liaison Officer from the Council attends a few of their tactical strategy meetings which happen on a weekly basis. The Clerk said that she or the Deputy are happy to attend when possible and may be useful as a central point of contact. Cllrs Roberts, Jaggard and Irons would also be willing to attend as/when necessary. Cllr Hoile recommended that someone from the Clerk’s office attend in the first few instances, Cllr Rooker agreed and all supported.

Chapel Working Party
A meeting was held prior to the council meeting. The Clerk and Cllr Hoile have recently met with a representative from the Heritage Lottery Fund and the application is now starting. This will be a 2 year process so Cllr Hoile will give the council intermittent updates.

35/15 APPROVE MINUTES OF LAST MEETING 20 JANUARY 2015
Cllr Hoile proposed the minutes, Cllr Rooker seconded, unanimous agreement.

36/15 URGENT INFORMATION
The Clerk requested a Recreations meeting – she and Cllr Wakem will agree a date and the Clerk will email the rest of the committee.
37/15 5 DAY [PLANNING] CONSULTATION
Cllr Hoile recommended that the F&GPP Committee draft a Planning Policy as the paper copy that the Council has been working to (which dates back about 7 years) cannot be found. There was some discussion about the planning protocol and it was agreed that a written policy should be put to the Council.

38/15 PLANNING

PA15/00211 & PA15/00205 – Mr David Holmes (applicant) – Delaware
Formation of a new car parking space within grounds of plot 1 and siting of a garden shed in rear garden of both plots 1 and 2.
Formation and siting of a garden shed within the rear garden on a previously approved terraced dwelling.
Cllr Maclachlan proposed to accept this application so long as the sheds are screened from the road, Cllr Beech seconded, application supported with 12 votes in favour and 3 abstentions.

PA15/00394 – Mr and Mrs Rob Hopkins (applicant) – Calstock
Proposed construction of rear porch and toilet.
Cllr Hoile proposed to support the application, Cllr Manning seconded, application supported unanimously.

PA15/00405 – Miss Poppy Scotcher-Lane (applicant) – Gunnislake
Lower floor extension and alterations to provide annex.
Cllr Moore proposed to support the application, Cllr Rooker seconded, the application was supported with 11 votes in favour and 3 abstentions – Cllr Greenwood declared and interest and did not vote.

PA15/00589 – Miss Joanne Harper (applicant) – Harrowbarrow
Creation of a hard standing area to enable vehicle to park/turn around in entrance to field.
There was some discussion that this work has already been done and is therefore a retrospective application. Cllr Willing proposed to support the application, Cllr Roberts seconded, the application was supported with 10 votes in favour, 1 opposition and 4 abstentions.

There being no further business the meeting closed at 8.30pm

Signed..............................................Chairman