Thursday 11 February 2016

Dear Member

You are summoned to a meeting of Calstock Parish Council which will be held on Tuesday 16 February 2016 in the Tamar Valley Centre commencing at 7.00pm.

Yours sincerely

SJ Lemon
Clerk

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, race, gender, sexual orientation, marital status and any disability) Crime & Disorder, Health & Safety and Human Rights.

A G E N D A

1. Chairman’s Opening Remarks regarding the recording of meetings – a reminder that anyone participating in the meeting may be filmed, recorded, photographed or otherwise reported about. Chairman also to remind all Councillors to speak up during debate for any members of the public that are hearing impaired.
2. Apologies
3. Declarations of members’ interests in agenda items
4. Public participation (limited to 15 minutes)
5. Police Report
6. Approve Minutes of last meeting 19 January 2016*
7. Approve minutes of Committee Meetings
• Planning 19 January 2016*
• Car Parks 19 January 2016*
• Neighbourhood Plan 28 January 2016*
• Air Quality 3 February 2016*
• Planning 3 February 2016*

8. Matters Arising (Action List)*
• Car Parks/Bollards Committee Update
• Neighbourhood Plan Update

9. New Correspondence
• Complaint from Rob Marks DCLC
• Public Lighting Gunnislake – Mrs Ridsdell

10. Gunnislake Riverside Footpath – Cllr Alford/Cllr Kirk
11. Flooding and Drainage – Cllr Letchford
12. St Anns Chapel Speeding perceptions – Cllr Latham
13. Review of representation for Delaware Ward – Cllr Kirk
14. Disabled car parking spaces in Calstock – Cllr Woolford

15. Calstock Parish Council resolves to make a parking order in
   relation to the car parks in Gunnislake, Harrowbarrow, Calstock Quay and Calstock
   Railway Station. The Council instructs the Proper Officer to apply the Council's
   Common Seal to the order and delegates that Councillors Rooker and Hoile
   should sign the order on the Councils behalf – Cllr Hoile
16. Recommendation from the Planning Committee that the Council submits the
   proposed response to Cornwall Council on the Cornwall Local Plan – Cllr Moore
17. Local Devolution Fund – Clerk/ Cllr Kirk
18. Calstock Parish Council resolves to apply the common seal and delegates Cllr
   Rooker and Cllr Hoile to sign the lease and deed of easement at King George V playing
   field Gunnislake
19. Cornwall Council report
20. Accounts
21. Reports from members representing the Council on the Committees or at meetings
    of other organisations
22. Dates of Future Committee Meetings – Recreations – Allotment measuring!
    Footpaths – weather damage
23. Urgent

Part 2 – If required
After resolution to exclude the Press and Public to consider items which the Council considers being of a confidential nature
*Indicates information enclosed
#Information is available on Councillor Website

*Please note: anyone participating in the meeting may be filmed, recorded, photographed or otherwise reported about.*
Minutes of a meeting of the Calstock Parish Council held on Tuesday 16th February 2016, in the Tamar Valley Centre commencing at 7.00pm.

Those present were:
Miss Susan Lemon (Clerk)

22/16 CHAIRMAN’S OPENING REMARKS
Cllr Rooker welcomed people and reminded them that they may be filmed and also asked that people speak clearly.

23/16 APOLOGIES
Cllr McLachlan (ill) Cllr Wright, Cllr Yates (working)

24/16 DECLARATIONS OF MEMBERS’ INTERESTS IN AGENDA ITEMS
None

25/16 PUBLIC PARTICIPATION
None

26/16 POLICE REPORT
PCSO Joanne Addems sent through a report with the following crimes listed:

- Common Assault – Honicombe Manor – Under Investigation
- Dog worrying livestock (sheep) – Cotehele – Filed, No suspect identified
- Theft of Garden Ornament – Cotehele estate – Filed, No suspect identified
- Theft from Motor Vehicle – Cotehele Car Park – Filed, No suspect identified

27/16 APPROVE MINUTES OF LAST MEETING 19 JANUARY 2016
PROPOSAL: that the minutes be approved
PROPOSED: Cllr Hoile
SECONDED: Cllr Roberts
RESOLUTION: All supported the proposal and the minutes were approved.

28/16 APPROVE MINUTES OF COMMITTEE MEETINGS
Planning Committee – 19 January 2016
PROPOSAL: that the minutes be approved
PROPOSED: Cllr Hoile
SECONDED: Cllr Jaggard
RESOLUTION: All supported the proposal and the minutes were approved.
Car Parks Committee – 19 January 2016
PROPOSAL: that the minutes be approved
PROPOSED: Cllr Hoile
SECONDED: Cllr Beech
RESOLUTION: All supported the proposal and the minutes were approved.

Neighbourhood Plan Committee – 28 January 2016

PROPOSAL: that the minutes be approved
PROPOSED: Cllr Moore
SECONDED: Cllr Roberts
RESOLUTION: All supported the proposal and the minutes were approved.

Air Quality Committee – 3 February 2016

PROPOSAL: that the minutes be approved
PROPOSED: Cllr Roberts
SECONDED: Cllr Greenwood
RESOLUTION: All supported the proposal and the minutes were approved.

Planning Meeting – 3 February 2015

PROPOSAL: that the minutes be approved
PROPOSED: Cllr Roberts
SECONDED: Cllr Rooker
RESOLUTION: All supported the proposal and the minutes were approved.

29/16 MATTERS ARISING

Action List:
Outstanding Items:
Cllr Hoile to redraft Media Policy for next F&GPP Meeting
CRB Checks to be carried out on staff
Cllr Kirk to commission an economic survey re the Tamar Valley Line (from devolution Fund)

Car Parks
Cllr Kirk informed the council that Cornwall Council are happy to waive the fee for the Cory Contract but the Parish council would have to provide the same service
ACTION – this was delegated to be discussed at the Car Park Committee meeting

Neighbourhood Plan
Analysis reports to be circulated and discussed at the next meeting to be held in March.

30/16 NEW CORRESPONDENCE

A complaint had been received by Rob Marks which had been dealt with via the complaints procedure.
Letter from Mrs Ridsdill regarding public lighting in the parish, and the need for it to be removed.
ACTION: After lengthy discussion it was agreed that the Clerk would write informing Mrs Ridsdill that her comments would be passed on to Cornwall Council who are in charge of the public lighting.

31/16 GUNNISLAKE RIVERSIDE FOOTPATH – CLLRS ALFORD/KIRK

Cllr Kirk had received a complaint from Jill and David Lane of the Calstock Footpath Committee regarding the state of the path beneath the playing field. It was agreed that the Footpath Committee would meet to discuss maintenance.
**ACTION:** Clerk to arrange a meeting with Footpath Committee, Calstock Footpath Association, AONB and Environment Agency to organise maintenance.

**32/16  FLOODING AND DRAINAGE - CLLR LETCHFORD**
Cllr Letchford informed the council of the problems of drainage in the area where he lives up by Cox Park and Quarry Road, with photos. After a general discussion involving the whole council and every ward it was agreed that the clerk would arrange a meeting with Highways and Cllr Letchford for him to show them the problems in the area.

**ACTION:** Clerk to arrange a meeting with Highways

**33/16  ST ANNS CHAPEL SPEEDING PERCEPTIONS – CLLR LATHAM**
Cllr Latham wanted to ask what had been done in the past regarding the perceived speeding problems especially along the A390 from Blades to Pearces. She would like to carry out a survey in the area to find out what problems there are. Cllr Hoile suggested that this may set a precedent throughout the Parish but was happy for individual councillors from their own wards to take part.

**ACTION:** It was agreed that the Clerk would arrange for a speed watch to be set up in conjunction with the Police.

**34/16  REVIEW OF REPRESENTATION FOR DELAWARE WARD – CLLR KIRK**
Cllr Kirk informed the council that at the last local election the electoral role for Gunnislake was 1374 population which allowed Gunnislake 5 ward members. Delaware at that time was 1339 population with only 4 ward members and with the building of at least 74 new houses in the ward it would be expected that representation would be amended.

**ACTION:** Clerk to write to Electoral Services asking them to review the representation for Delaware and the whole of the Parish if possible.

**35/16  DISABLED PARKING SPACES IN CALSTOCK – CLLR WOOLFORD**
Cllr Woolford had received a complaint about the number of disabled parking spaces in Calstock and the fact that no one was using them. It was agreed that this would be auctioned by the Car Park Committee.

**ACTION:** Clerk to put this on the agenda of the car park committee meeting.

**36/16  MOTION THAT CALSTOCK PARISH COUNCIL RESOLVES TO MAKE A PARKING ORDER IN RELATION TO THE CAR PARKS IN GUNNISLAKE, HARROWBARROW, CALSTOCK QUAY AND CALSTOCK RAILWAY STATION. THE COUNCIL INSTRUCTS THE PROPER OFFICER TO APPLY THE COUNCIL’S COMMON SEAL TO THE ORDER AND DELEGATES THAT COUNCILLORS ROOKER AND HOILE SHOULD SIGN THE ORDER ON THE COUNCILS BEHALF – CLLR HOILE**

Proposal: As per the motion above  
**Proposed:** Cllr Hoile  
**Seconded:** Cllr Rooker  
**Resolution:** This was agreed by unanimous support.

**37/16  RECOMMENDATION FROM THE PLANNING COMMITTEE THAT THE COUNCIL SUBMITS THE PROPOSED RESPONSE TO CORNWALL COUNCIL ON THE LOCAL PLAN – CLLR MOORE**

Proposal: as per the recommendation above  
**Proposed:** Cllr Moore  
**Seconded:** Cllr Hoile
Resolution: This was agreed by vote of 14 to 1 abstention. (Cllr Beech).

38/16 **LOCAL DEVOLUTION FUND – CLLR KIRK**  
Cllr Kirk informed the council of the Local Devolution Fund which had been given the Caradon Community Network to be used for the Network. Cllr Kirk had proposed that it should be used to fund an economic study into the Tamar Valley Line, however, members of the Network had to agree as to what it would be used for, and she was waiting to have a meeting with Steve Foster the Network Manager to put forward her plan. Other members had suggested sign posts and information boards for the whole of the area.

39/17 **CALSTOCK PARISH COUNCIL RESOLVES TO APPLY THE COMMON SEAL AND DELEGATES CLLR ROOKER AND CLLR HOILE TO SIGN THE LEASE AND DEED OF EASEMENT AT KING GEORGE V PLAYING FIELD GUNNISLAKE**  
**Proposal:** As above  
**Proposed:** Cllr Roberts  
**Seconded:** Cllr Rooker  
**Resolution:** This was agreed with unanimous support

40/16 **CORNWALL COUNCIL REPORT – CLLR KIRK**  
**Tamar Valley Line**  
Cllr Kirk reported that Richard Burningham will be consulting on two options regarding the Tamar Valley Line:  
**Option 1:** 1 train to Tavistock and 1 train to Gunnislake every 2.5 hours or  
**Option 1:** 1 train and change at Bere Alston to Calstock and Gunnislake, 15 trains including one in the evening.  
**Highways**  
Cllr Kirk had taken Adrian Drake (Highways Manager) around Chapel Street, Drakewalls and Dimson to show him the state of the roads.  
**Cornwall Council**  
The Council had agreed to raise the Council tax by 1.97% which is the maximum it can raise it without a referendum, it also agreed 2% for Adult Social care which would mainly be used to pay the wages of care staff.  
**Footpaths**  
The footpath outside the Tamar Valley AONB office remains on a long term agenda of works to be done.  
**Delaware Community Learning Centre**  
Cllrs Kirk, Latham and McLachlan were tasked with a fact finding mission and found out that the trust specified representation from bodies that now no longer exist. The allegations involved are not something that the council is empowered to deal with, and the whole situation needs to be re-evaluated and moved on. The trust can be reconvened and worked on together more productively. Many bodies have had funding cut back and there is a need to revisit the constitution, as the school is no longer a local authority body. The use of the DCLC can only be let out to other users with the permission of Cornwall Council.
Cllr Wakem questioned why the Parish Council was paying Business Rates for the public toilets in Gunnislake and not Calstock, the clerk explained that the bill had been set up over 12 months for Gunnislake and 10 months for Calstock. He also questioned the electricity bill at Gunnislake, however this was for 6 months compared to Calstock which was for a month. Cllr Woolford suggested looking into Kilowatt meters that can be added to the building.

Proposal: That the accounts are approved

Proposed: Cllr Roberts

Seconded: Cllr Jaggard
Resolution: Cllr Hoile abstained (as he is a recipient), all others supported so the Accounts for January 2016 are approved.

42/16 REPORTS FROM MEMBERS REPRESENTING THE COUNCIL ON THE COMMITTEES OR AT MEETINGS OF OTHER ORGANISATIONS
None

43/16 DATES OF FUTURE COMMITTEE MEETINGS
Footpaths Committee - Thursday 25 February 2016 7pm Tamar Valley Centre
Car Parks Committee – Wednesday 02 March 2016, before the Planning Committee meeting.
Recreation Committee – Wednesday 02 March 2016, after the Planning Committee meeting

44/16 URGENT BUSINESS
None.

There being no further business the meeting closed at 8.24pm

Signed ........................................................... (Chairman)

Dated .............................................................