11 April 2013

Dear Member

A meeting of the Council will be held on Tuesday 16 April 2013 in the Tamar Valley Centre commencing at 7.00pm.

Yours sincerely

Clerk

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, race, gender, sexual orientation, marital status and any disability) Crime & Disorder, Health & Safety and Human Rights.

AGENDA

1. Apologies
2. Declarations of members interests in agenda items
3. Public participation (limited to 15 minutes)
4. Policing Issues
5. Matters arising from the minutes and ongoing issues
   - Public Toilets/Car Parks/Bollards Committee – Update
   - Terms of Reference for Public Toilets/Car Parks/Bollards Committee*
   - Public Consultation – Questionnaire*
   - Police Commissioner Visit – 16 July?
6. New Correspondence
7. Accounts
8. Issues relating to Flooding All Saints Park*
9. Consultation – Cornwall Local Plan#
10. Annual Parish Meeting Date?#
11. Council Meeting dates in May
12. Approve Minutes of last meetings 19 March 2013 and 3 April 2013*
13. Approve minutes of Committee meetings and recommendations therein
   - Cemetery Chapel Working Party 26 March 2013*
   - Recreation Meeting 20 and 26 March 2013*
   - Toilets/Car Parks/Bollards 26 March and 9 April 2013*
14. Cornwall County report
15. Reports from members representing the Council on the Committees or at Meetings of other organisations

16. Dates of Future Committee Meetings
   F & GP after this meeting
   Allotment Meeting 17 April 2013 1900 Tamar Valley Centre

17. Review of Planning Applications Presentation

18. Planning
   PA13/02182 - Mr M Webber  Harrowbarrow
   Single storey extension to existing property to include a bedroom, study and dining area. Associated external works including ramped access and small decked area to the rear. 33 Honicombe Park Callington Cornwall PL17 8JW

Part 2 – If required
After resolution to exclude the Press and Public to consider items which the Council considers being of a confidential nature
*Indicates information enclosed
#Information is available on Councillor Website

Minutes of a meeting of the Calstock Parish Council held on Tuesday 16 April 2013 in the Tamar Valley Centre commencing at 7.00pm. Those present were:-

COUNCILLORS - J Irons (Chairman), R Bartlett, Mrs N Greenslade, M Greenwood, R Hoile, D McLachlan, Mrs J Moore, G Parker, J Roberts and Parish Clerk Miss S Lemon

376/13 APOLOGIES
Apologies for absence were accepted from Mrs A Bartlett, S Jaggard and M Yates

377/13 DECLARATIONS OF MEMBERS’ INTERESTS IN AGENDA ITEMS
None

378/13 PUBLIC PARTICIPATION
Michael Heaton from All Saints Park spoke on behalf of the residents regarding Planning Application PA13/01984 and PA13/01963 and their objections. Please see attached appendix.

379/13 POLICING ISSUES
No policing issues were reported.

380/13 MATTERS ARISING FROM THE MINUTES AND ONGOING ISSUES
380/13a – Public Toilets/Car Parks – Grant/Working Party
It was recommended proposed and seconded that a questionnaire be sent out the wards in the parish with an amendment of adding the cost per household and also to return the form to the Council Office or the location that it was collected from. Cllr Hoile also reported that some kind of monitoring was required and he would come back with some recommendations as to how this would be done. He also reported that he had met with a vendor for the cleaning services and awaited a quote.
380/13b - Police Commissioner Visit. The Clerk told the Council that Mr Hogg would now be available on 16 July 2013. It was agreed that this should be made into a public meeting before the full council meeting. ACTION: Clerk to inform Mr Hogg that 16 July would be acceptable.

381/13 NEW CORRESPONDENCE
No new correspondence to report.

382/13 ACCOUNTS
The following accounts received the Council’s approval for payment:

<table>
<thead>
<tr>
<th>Already Paid</th>
<th>Description</th>
<th>Amount</th>
<th>Item No</th>
</tr>
</thead>
<tbody>
<tr>
<td>UK Fuels</td>
<td>DD Pearce’s March Fuel</td>
<td>50.60</td>
<td>237</td>
</tr>
<tr>
<td>Salaries and wages</td>
<td>TFR bank transfers - March</td>
<td>3804.80</td>
<td>238</td>
</tr>
<tr>
<td>Clerks Mileage</td>
<td>TFR Jan - March 2013</td>
<td>141.61</td>
<td>239</td>
</tr>
<tr>
<td>EDF</td>
<td>DD Calstock Public Lighting (Jan - Mar)</td>
<td>315.24</td>
<td>240</td>
</tr>
<tr>
<td>EDF</td>
<td>DD Gunnislake Public Lighting (Jan - Mar)</td>
<td>90.28</td>
<td>241</td>
</tr>
<tr>
<td>EDF</td>
<td>DD Sextons Workshop</td>
<td>36.05</td>
<td>242</td>
</tr>
<tr>
<td>Cornwall Council</td>
<td>DD Office Business Rates</td>
<td>62.22</td>
<td>243</td>
</tr>
<tr>
<td>Google Services</td>
<td>DD Website server</td>
<td>2.75</td>
<td>244</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>To be paid:</th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Mr R Tamblyn</td>
<td>CHQ 04/03, 11/03, 18/03, 25/03, 01/04</td>
<td>420.00</td>
<td>245</td>
</tr>
<tr>
<td>Mr R Tamblyn</td>
<td>CHQ Mileage Jan - Mar 2013</td>
<td>70.00</td>
<td>246</td>
</tr>
<tr>
<td>Perfect Pastures</td>
<td>CHQ Grass cutting contract Albaston Green</td>
<td>76.38</td>
<td>247</td>
</tr>
<tr>
<td>Perfect Pastures</td>
<td>CHQ Grass cutting contract Mar</td>
<td>3277.86</td>
<td>248</td>
</tr>
<tr>
<td>CP Coombe</td>
<td>CHQ PJ Endacott D718 Calstock (paid in error) receipt no 5/13</td>
<td>220.00</td>
<td>249</td>
</tr>
<tr>
<td>Trewartha Gregory Doidge</td>
<td>CHQ Shovel, washers, bolts bow saw blade extension lead</td>
<td>70.89</td>
<td>250</td>
</tr>
<tr>
<td>CALC</td>
<td>CHQ End of year accounts training</td>
<td>24.00</td>
<td>251</td>
</tr>
<tr>
<td>Petty Cash</td>
<td>CHQ Petty Cash</td>
<td>54.20</td>
<td>252</td>
</tr>
</tbody>
</table>

383/13 ISSUES RELATING TO FLOODING ALL SAINTS PARK
There was a discussion around the issues relating to the flooding problem at All Saints Park. This area has now been a building site for more than 15 years and is still not completed. It was decided that the Council should write to the Environment Agency and copy to the Planning Department to take any action necessary to ensure the developers make good on this issue. ACTION: Clerk to write

384/13 CONSULTATION - CORNWALL LOCAL PLAN
It was agreed that the Clerk should respond to the Consultation by 22 April on behalf of the Council. ACTION: Clerk to reply to the Consultation
385/13 **ANNUAL PARISH MEETING DATE**
It was agreed by the members that the Annual Parish Meeting would be on 1 May before the Council Meeting. Members asked if the Clerk would ask if Corinna Woodall the manager from the AONB would be the speaker. ACTION: Clerk to ask Corinna and organise meeting and publicise in the Parish and in the local paper.

386/13 **COUNCIL MEETING DATES IN MAY**
The Clerk asked the Council to confirm the meeting dates in May as the elections would make the meeting on 21 too late for the last meeting due to legal reasons. It was agreed to have the meeting handing over Chairman's responsibilities on 16 May instead of 21 May as originally agreed. ACTION: Clerk to organise

387/13 **APPROVE MINUTES OF LAST MEETINGS ON 19 MARCH 2013 AND 3 APRIL 2013**
The minutes for the 19 March item 355/13 were amended on request of Cllr Mrs Moore.
All minutes were proposed and seconded.

388/13 **APPROVE MINUTES OF COMMITTEE MEETINGS AND RECOMMENDATIONS THEREIN**
Cemetery Chapel working party 26 March 2013
Recreation Committee Meeting 20 and 26 March 2013
Toilets/car parks/bollards 26 March and 9 April 2013
All minutes and recommendations were proposed and seconded

389/13 **CORNWALL COUNTY REPORT**
Cllr Bartlett informed the Council that he had had a letter from Cornwall Council regarding Kellys Steps and consultation on the possibility of a Possible Creation Agreement. It was agreed to put this on the next agenda – 1 May 2013.

390/13 **APPROVE MINUTES OF LAST MEETINGS - 20 FEBRUARY 2013 AND 6 MARCH 2013**
All minutes proposed and seconded.

391/13 **REPORTS FROM MEMBERS REPRESENTING THE COUNCIL ON THE COMMITTEES OR AT MEETINGS OF OTHER ORGANISATIONS**
None

392/13 **DATES OF FUTURE COMMITTEE MEETINGS**
Finance and General Purpose Committee – 16 April 2013
Allotment Meeting – 17 April 2013
Planning Meeting – 24 April 2013
The Councillors were unanimous that this trial has been appreciated and thanked Cllr Hoile for his hard work in running each presentation. It was felt that before this procedure was not transparent but now it is. It was agreed to pass the findings back to the Planning Committee for their recommendations. ACTION: Clerk to put on agenda for Planning Meeting on 24 April 2013.

394/13 PLANNING
PA13/02182 - Mr M Webber Harrowbarrow
Single storey extension to existing property to include a bedroom, study and dining area. Associated external works including ramped access and small decked area to the rear. 33 Honicombe Park Callington Cornwall PL17 8JW
Support subject to local neighborhood consultation
PA13/01984 and PA13/01963 – Mr Brian Richardson (14 day application)
Construction of pair of semi detached dwellings Vacant Plot At Petroc Court St Anns Chapel Cornwall
Construction of pair of semi detached dwellings Vacant Plot At Piran Close St Anns Chapel Cornwall
Object - Inappropriate plot development, safety aspects of parking and highways and also the plot is not big enough for 2 semi detached houses

The meeting closed at 21.00