09 May 2013

Dear Member

A meeting of the Council will be held on Thursday 16 May 2013 in the Tamar Valley Centre commencing at 7.00pm. **New Councillors are asked to attend at 1800 for IT Training, Awareness and Induction. Other Councillors are welcome to attend if they wish.**

Yours sincerely

Clerk

*Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, race, gender, sexual orientation, marital status and any disability) Crime & Disorder, Health & Safety and Human Rights.*

**AGENDA**

1. Apologies
2. Declarations of members interests in agenda items
3. Election of Chairman/Vice Chairman
4. Election of committees and representatives on committees’ of other organisations
   Declaration of acceptance of office*
   Review of other Standing Items
   Advertising the Co option of two vacant positions
5. Public participation (limited to 15 minutes)
6. Policing Issues
7. Matters arising from the minutes and ongoing issues
   Public Toilets/Car Parks/Bollards Committee – Update
8. **New Correspondence**
   Albaston Fete – request for use of Millennium Green 15 June 2013
   Dog Fouling

9. **Parish and Town Council Precepts Referendum** - Cllr Hoile

10. **Situ8 Ltd – Affordable Homes** – Angela Warwick CANCELLED

11. **Update Standing Orders** – Planning – Cllr Hoile

12. **Accounts**

13. **Approve Minutes of last meetings 16 April and 1 May 2013**

14. **Cornwall County report**

15. **Reports from members representing the Council on the Committees or at Meetings of other organisations**

16. **Dates of Future Committee Meetings**

17. **Planning**
   PA13/03231 - Miss Maria Marsh Openreach - WITHDRAWN
   Gunniisle
   Application for Prior Notification of proposed development by telecommunication
   namely installation of a new DSLAM and PCP type green cabinets Car Park Of
   Cornish Inn Fore Street Gunniisle PL18 9BW
   PA13/03103 - Mr Mike Webster
   Harrowbarrow
   Application for tree works to Oak Tree (T2) covered by a Tree Preservation Order -
   thin and reduce crown to give better shape and manage the height Two Hoots
   Rising Sun Callington Cornwall

Minutes of a meeting of the Calstock Parish Council held on Thursday 16 May 2013 in the
Tamar Valley Centre commencing at 7.00pm. Those present were:-

**COUNCILLORS** - J Irons (Chairman), R Bartlett, Mrs A Bartlett, I Beech,
M Greenwood, R Hoile, S Jaggard, L Manning, Mrs J Moore, S Pridham, J Roberts, J
Wakem, M Wright and Parish Clerk Miss S Lemon

**413/13 APOLOGIES**
Apologies for absence were accepted from Mrs D Kirk, I Kirk and Mrs G Rooker

**414/13 DECLARATIONS OF MEMBERS’ INTERESTS IN AGENDA ITEMS**
None

**415/13 ELECTION OF CHAIRMAN/VICE CHAIRMAN**
RESOLVED – after being proposed and seconded Cllr S Jaggard was elected as
Chairman for 2013/14.
Cllr Kirk and Cllr Bartlett were proposed and seconded as Vice Chairman but as Cllr Kirk
was not at the meeting it was agreed that the election of Vice Chairman would take place
at the next meeting. **ACTION**: Clerk to include this item on next agenda
**ELECTION OF COMMITTEES AND REPRESENTATIVES ON COMMITTEES’ OF OTHER ORGANISATIONS**

**RESOLVED** – that committees and representatives on other organisations should remain unchanged subject to the following amendments:

- **Cllr I Beech** – to be a member of Burials Committee
- **Cllr Irons, Cllr Pridham and Cllr A Bartlett** to become members of Finance and General Purposes
- **Cllr Wakem** to be a member of the Footpaths Committee
- **Cllr Manning, Cllr Wright and Cllr Beech** to become members of the Pleasure boats and Moorings Committee
- **Cllr Manning, Cllr Wright and Cllr Wakem** to become members of the Recreations Committee
- **Cllr Irons and Cllr Mrs Bartlett** to become members of the Planning Committee
- **Cllr Wakem, Cllr Beech and Cllr Mrs Moore** to become members of the Toilets, car parks and bollards working party
- **Cllr Irons** to attend the Caradon Community Network
- **Cllr Jaggard, Cllr Mrs Moore** to attend the CALC meetings
- **Cllr Manning** to attend the Port of Plymouth Marine Liaison Committee (PPMLC)

416/13a Declaration of Acceptance of Office – all Cllrs signed and completed in front of the Clerk apart from Cllr Kirk who was not at the meeting.

416/13b Review of Standing Items – The clerk went through a list of standing items which is attached.

416/13c Advertising the Co option of the two vacant positions – it was RESOLVED that the positions would be advertised on the Internet, on all the notice boards in the Parish and in the East Cornwall Times

**PUBLIC PARTICIPATION**

Mrs Feesey from All Saints Park spoke regarding Planning Applications PA13/01963 and PA13/01984. She read from the Officer Report - Delegated Document from the Cornwall County Planning Department, which stated that Cllr Bartlett had indicated that he fundamentally disagreed with the basis of the Parish Council’s objection, and would not call in the application(s) to planning committee, although it should be said that the parish council’s objection did not include a request for him to do so. He felt that the Parish Council had been subjected to unreasonable pressure from objectors to the proposals. Mrs Feesey was angry as Cllr Bartlett had also visited her on numerous occasions and agreed with her objections. This led to a heated discussion which resulted in Cllr Bartlett leaving the Council Meeting.

**ACTION:** Clerk along with Cllr Jaggard, Roberts and Mrs Kirk to write to the Cornwall Planning Department regarding their procedures as no 5 day consultation was issued. Mr Tony Couchman from Calstock Arts spoke to the Council, thanking them for their letter of support for a grant application. He spoke about the venue and the need for renovation of the basement to provide more utilities for their civil weddings and other events that take place at the Old Chapel. He invited all the Councillors to try to attend an event to see what a good venue this is for the community.
418/13 **POLICING ISSUES**
No policing issues were reported.
Cllr Roberts spoke about a Bike Safe Initiative being run nationally by the Police and suggested that the Clerk should write to the Chief Constable to ask about a course being run in this area. **ACTION:** Clerk to write

419/13 **MATTERS ARISING FROM THE MINUTES AND ONGOING ISSUES**
419/13a – Public Toilets/Car Parks Bollards Update
Cllr Hoile reported to the Council that the consultation was going well and were all in favour of keeping the toilets open. Three quotes for the cleaning had now been received by the Clerk and this was to be discussed at the next working party meeting.
Cllr Hoile also reported that he and the Clerk had been to the Solicitors regarding the land that the Parish owns and the cost of registering would be in the region of £4k. It was proposed and seconded. **ACTION:** Clerk to engage the solicitor

420/13 **NEW CORRESPONDENCE**
420/13a Albaston Fete – request for use of Millenium Green 15 June 2013, the Parish Council agreed to this request. **ACTION:** Clerk to write to the Fete Association
420/13b Dog fouling – The Clerks spoke about the amount of Dog mess in the Parish and the lack of bins. It was agreed that the Toilets/CP & B working party take this issue on and investigate the price of dog bins and their emptying. **ACTION:** Clerk to put on next agenda for TCPB Working Party

421/13 **PARISH AND TOWN COUNCIL PRECEPTS REFERENDUM – CLLR HOILE**
Cllr Hoile spoke to the Council regarding this item and proposed that the Parish write to their MP and state that this Bill is not prudent. **ACTION:** Cllr Hoile to draft a letter to send to Sheryl Murray MP. (This Bill has now been lost and we are waiting to see how Government proceeds)

422/13 **SITU8 LTD – AFFORDABLE HOMES ST ANNS CHAPEL – ANGELA WARWICK**
This item has now been cancelled

423/13 **UPDATE STANDING ORDERS - PLANNING - CLLR HOILE**
Cllr Hoile proposed that the Standing Orders were to be updated regarding the new method of dealing with Planning Applications. This was seconded and RESOLVED that Standing orders would be updated. **ACTION:** Clerk to update as per new wording
### 424/13 ACCOUNTS

The following accounts received the Council’s approval for payment:

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<thead>
<tr>
<th>Already Paid</th>
<th>Description</th>
<th>Amount</th>
<th>Item No</th>
</tr>
</thead>
<tbody>
<tr>
<td>UK Fuels</td>
<td>DD Pearce’s March Fuel</td>
<td>78.59</td>
<td>1</td>
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<tr>
<td>Salaries and wages</td>
<td>TFR bank transfers - March</td>
<td>3948.90</td>
<td>2</td>
</tr>
<tr>
<td>South West Water</td>
<td>DD Tap on quay Calstock</td>
<td>9.06</td>
<td>3</td>
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<tr>
<td>South West Water</td>
<td>DD Calstock Cemetery</td>
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<td>4</td>
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<tr>
<td>South West Water</td>
<td>DD Albaston Cemetery</td>
<td>11.57</td>
<td>5</td>
</tr>
<tr>
<td>Cornwall Council</td>
<td>DD Office Business Rates</td>
<td>64.00</td>
<td>6</td>
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<tr>
<td>Google Services</td>
<td>DD Website server</td>
<td>2.75</td>
<td>7</td>
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<tr>
<td>Protek Products</td>
<td>TFR 5 Ltrs Chestnut stain</td>
<td>27.98</td>
<td>8</td>
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<tr>
<td>British Gas</td>
<td>DD Albaston Cemetery Chapel</td>
<td>60.36</td>
<td>9</td>
</tr>
<tr>
<td>EDF</td>
<td>DD Albaston Cemetery Chapel</td>
<td>127.00</td>
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**To be paid:**

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<th></th>
<th>CHQ</th>
<th>Amount</th>
<th>Item No</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mr R Tamblyn</td>
<td>08/04, 15/04, 22/04, 29/04</td>
<td>320.00</td>
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<td>Mr J Pote</td>
<td></td>
<td>100.00</td>
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<tr>
<td>Perfect Pastures</td>
<td>Grass cutting Harrowbarrow</td>
<td>76.38</td>
<td>13</td>
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<td>Perfect Pastures</td>
<td>Grass cutting contract Albaston Green</td>
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<td>Mr J Irons</td>
<td></td>
<td>350.00</td>
<td>15</td>
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<tr>
<td>Callington Garden</td>
<td>strimmer line, 2 stroke oil</td>
<td>39.96</td>
<td>16</td>
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<tr>
<td>Machinery</td>
<td></td>
<td></td>
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<td>CALC</td>
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<td>1591.15</td>
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<tr>
<td>Zurich LCAS Renewal</td>
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<td>Cornwall Council</td>
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<td>Ken Abraham</td>
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<td>Pontoon Insurance</td>
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<td>22</td>
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<td>R G Julian</td>
<td>Skip for Allotment</td>
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<td>Petty Cash</td>
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### 425/13 APPROVE MINUTES OF LAST MEETINGS 16 APRIL AND 1 MAY 2013

RESOLVED – the minutes of meetings held on 16 April and 1 May having been circulated were taken as read and approved to be signed as a true record.

### 426/13 CORNWALL COUNTY REPORT

Cllr Mrs Kirk was not present at the meeting therefore there was no report.
427/13 REPORTS FROM MEMBERS REPRESENTING THE COUNCIL ON THE COMMITTEES OR AT MEETINGS OF OTHER ORGANISATIONS
Cllr Roberts attended an Inclusion Cornwall meeting at Luxstowe House. Its aim is to ensure that people have full access to the whole range of Council Services. He reported that it was probably not of much use to the Parish Council.

428/13 DATES OF FUTURE COMMITTEE MEETINGS
Toilets, Car Parks and Bollards – 22 May 2013 1930
Planning Meeting – 22 May 2013 1900

429/13 PLANNING
PA13/03231 - Miss Maria Marsh Openreach - WITHDRAWN
Gunnislake
Application for Prior Notification of proposed development by telecommunication namely installation of a new DSLAM and PCP type green cabinets Car Park Of Cornish Inn Fore Street Gunnislake PL18 9BW

PA13/03103 - Mr Mike Webster
Harrowbarrow
Application for tree works to Oak Tree (T2) covered by a Tree Preservation Order - thin and reduce crown to give better shape and manage the height Two Hoots Rising Sun Callington Cornwall
The Parish Council cannot make an informed decision as the Tree Officer has not seen the tree in question and our judgment would be guided by him/her.

The meeting closed at 20.45

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16.05.13
Signed..................................................Chairman